

Guardianship Services	Standard
	£2,200 PER YEAR
<b>Emergency Care</b>	
24 hour emergency contact (for the student, the parents, the host family and the school)	✓
Arrange emergency medical care when required	✓
Visit the student should an emergency arise (Travel costs not included)	✓
<b>Host Family</b>	
Appoint suitable host family for the student	✓
DBS checks on host families	✓
<b>Travel</b>	
Organise the transport at the start and end of term, half term and exeats	✓
Arrange transportation for other occations (i.e., school open days or entrance exam(travel costs are not included))	
Help for buying and Oyster card	
<b>Academic</b>	
Supply guardianship letter for the student's visa	✓
Attend 1 parents' evening per year	✓
Arrange tuition if needed, or requested( tuition fee extra)	
Communicate with the student, the parents and the school on the student's progress	✓
Email school reports after parents' evening	✓
Assist with ordering school uniform	
Assist with ordering school equipment	
Exercise discretion and sign consent forms	✓
Advice on subjects and courses (e.g.: GCSEs/A-levels/IB)	
<b>Pastoral Service</b>	
Assist the student with a SIM card	✓
If there is a problem, students will contact local guardian or head office with a kakao chat, WeChat, text, phone, or email	✓
Visit the student at school by a staff member of Edugo during the academic year	1 visit
Accompany the student to register with the police (if required)	
Advice on living in the UK ( before arriving in UK tele-conversation w/Skype)	✓
Assist with passport renewals and visa application/renewal	
<b>Finance</b>	
Arrange and make all payments to the Host family	✓
Accompany and assist the student with opening a bank account	
Manage and distribute the student's pocket money	

Arrange payment of the school fees	
If there is insufficient funds in the student expense account, contact the parent to fill it.	✓
Provide the parents with the student account statements at the end of each term	✓
<b>Additional Costs (Compulsory)</b>	
Registration Fee( Non-refundable)	£150
Student Expense Account : £ 1,200 (If at any point during the term time, the deposit falls below £400, the parents will be asked to top this up)	£1,200
Travel cost : Edugo Guardian staff : £25 + Travel cost ( Homestay car 60p/mile), Traffic jam,parking will be considered.	extra
Taxi : fare + 10% service charge, parking fee extra, waiting time: £30/hour.	extra
counselling service by Psychologist, etc.	
Homestay: First night x 1.5 day applicable.	
<b>Additional Costs (optional)</b>	
Easter, Christmas, summer holiday Homestay : additional £8/ day	
Easter, Christmas, summer holidays : £ 200 each for supplement	
Student Expense Account will be used for Homestay, transport to and from school, pocket money, tutoring, extra visits, Eating out/Takeaways etc., and at the end of the Guardianship service, the balance will be fully returned to the parents.	
UCAS review (including Personal Statement) : please contact us.	